



Embassy of the United States of America

General Services Office
33 Nine Elms Lane
London
SW11 7US

November 17, 2021

Subject: Hotel accommodation in London

The American Embassy London has a requirement on an ongoing basis for hotel rooms in the London area.

The hotels must be situated within Transport for London Zone 1

Hotels are required in both four and five star categories.

Lodging rooms in both star categories must include:

- A private bathroom
- Heating and air conditioning
- Internet availability
- An internal telephone
- 24 hour room service

Hotels must be FEMA certified and ADA compliant

On-site leisure facilities such as a gym and a pool are desirable, but not essential.

Hotels able to offer such facilities should contact GSO Procurement at the following email address londonproc@state.gov with details of their property/properties, the facilities offered, including conferencing facilities and a sample schedule of rates. The property will then be assessed as to its suitability for Government requirements. If deemed suitable, the property may be contacted for specific quotes in the future as the need for hotel rooms arises.

Is compulsory for all companies doing business with the U.S. Government valued over \$30,000 to register on a website called "SAM – System for Award Management". www.sam.gov The website compiles standard information such as company legal name, street address, contact information, and what kind of goods and services it offers. To register in SAM, a DUNS number and a NCAGE code are required. If you do not have this information, one has to be obtained before registering. There is no cost involved, neither in obtaining the numbers, nor registering in SAM. Interested parties are strongly encouraged to register their business as soon as possible to avoid any delay in making an award to the successful bidder.

Posted November 17, 2021 until December 20, 2021.